



## NOCA Board Meeting, August 28, 2017 - MINUTES

### Present

Janet Wright  
Bruno Bodnar  
Ian Knipe

Joy Adams Bauer  
Matt Baillie  
Michele Hillier

### Regrets

Helena Green

Barbara Schreiber

### Guest

Sally Kemp

1. **Call to Order** – the meeting was called to order by Matt Baillie at 7 p.m.
2. **Approval of agenda** – The agenda was approved as circulated. Moved by, Janet Wright, Seconded by, Matt Baillie, CARRIED.
3. **Approval of minutes from June 19, 2017 meeting** – the minutes were approved as circulated. Moved by, Janet Wright, Seconded by, Matt Baillie, CARRIED.
4. **Directors' updates (roundtable, for information only)**

**Curb on Wentworth Roundabout** – Ian reported that he will follow up with the city about painting the curb to increase visibility. The landscaping is looking good.

**Variances/Development Permits** – Matt reported on 440 Selby Street. The variance came before city council again. Matt referenced NOCA's letter of July 4, 2017. He has not received a response. He will check to see if city council has made a decision, and report back.

**Nanaimo Waterfront Walkway** – Bruno attended the public session. The common theme at the session was that it's time to get moving on the project. We've had enough discussion and surveys.

**Nanaimo Old City Neighbour News** – Joy reported that Colleen Parsley has changed the name of the Facebook group to Nanaimo Old City Neighbour News. Joy posted the Board's thanks on the

page.

**Lovely Little Movies** – Michele reported that the movies will be shown in the St. Andrews church hall on Friday nights. Michele, Mark, Yves, Alexia and Debbie are working on this little project for the neighbourhood. “Kinky Boots” is the first movie, scheduled for later in September.

**Nanaimo Neighbourhood Network meeting** – Janet reported on her June attendance on behalf of NOCA. There will be a review of Nanaimo’s Official Community Plan (OCP) in the New Year (2018).

## 5. Discussion Items

**Carriage homes** – Sally Kemp spoke to the Board about her concerns regarding a couple of carriage homes that have recently been built on Kennedy Street. She feels they are not in keeping with the overall esthetic of the old city. Janet noted the city has guidelines in this area. She has spoken with both Marlis McCargar (planning assistant) and Chris Sholberg. Chris says a survey on carriage house design was held about 5 years ago and the consensus from the public was they did not want the city dictating the look of homes.

Sally asked NOCA to write a letter to the city expressing our support for carriage homes/secondary suites that reflect the heritage values, and esthetic of the old city. The Board agreed and Joy volunteered to draft the letter and circulate for feedback. Ian and Matt will sign.

**NOCA website work group** –The board discussed the website questions and content table circulated prior to the meeting. Suggestions were made which Joy and Janet will incorporate into the new site as work progresses.

**Malaspina Gardens work group** – Janet reported that demolition continues. NOCA will continue to monitor the situation and inform the city and Chartwell of any neighbourhood issues or concerns. Janet and Ian will check with the other work group members to see if they wish to continue with the group. Once a developer is involved, we will engage with them so they are aware of the work that has been done by the community.

**AGM Planning** – mark your calendars for Monday, October 18 at 7 pm.

- **Janet** will check with St. Peter’s to see if we can use their church hall.
- **Michele** will ask Mark Holland if he would be the guest speaker to speak about trends in urban development and principles of urban design.
- **Matt** will draft the agenda.
- **Michele and Ian** will draft the flyer.
- **Janet** will research the wording for the constitutional amendment (re Elizabeth Street).

- **Matt, Ian, Janet** will bring munchies/goodies.
- Joy has invited Jen Skogland to our September meeting to talk about her AGM presentation on Pawson Park (as agreed at our April 2017 board meeting).

Janet recommends the new Board meet prior to the regularly scheduled Board meeting in November for an orientation. (Hold the meeting on Monday, October 23). Agreed this was a good idea. Matt, Michele and Bruno will not run again. Joy, Janet and Ian will run again. Barbara and Helena can report on their intentions at our September board meeting.

MOTION – If more than 9 people want to run for a position on the Board, an election will be held at the AGM with voting by raised hand. Moved by, Janet Wright and Seconded, by Matt Baillie. After discussion the motion was CARRIED.

**Adjournment** – The meeting adjourned at 9 pm.

**Next meeting – Monday, September 18, 2017 at 7 pm at Harris House Health Clinic.  
Agenda to include planning for AGM on Monday, October 16 at 7 pm.**