



NOCA Board Meeting, May 18, 2017 - MINUTES

Present

Janet Wright

Joy Adams Bauer

Ian Knipe

Katarina Litva

Barbara Schreiber

Regrets

Helena Green

Michele Hillier

1. **Call to Order** – the meeting was called to order by Ian Knipe at 7:10 p.m.
2. **Approval of agenda** – The agenda was approved as amended. Moved by, Janet Wright, Seconded by Joy Adams Bauer, CARRIED.
3. **Approval of minutes from April 17, 2017 meeting** – the minutes were approved as corrected. Moved by, Janet Wright, Seconded by, Ian Knipe, CARRIED.
4. **Directors' reports**

Finances – Barb reported a balance of \$1,356.09.

Wentworth Traffic Circle – Ian reported that an oak tree has now been planted. He will follow up with the city regarding painting the curb with fluorescent paint to cut down on damage.

Report from the Malaspina Gardens work group – Janet reported on a very successful community meeting held May 15 at St. Peter's Catholic Church on Machleary Street. About 50 people attended and completed in table groups a document created by Mark Holland. Mark will collate the content (with the help of the work group). That information will be posted on the NOCA website and shared with members and with Chartwell. The work group will connect with former board member Lawrence Rieper to get his expertise on the *Old City Neighbourhood Concept Plan*. MOTION that NOCA donate \$50 to St. Peter's. Moved by Ian Knipe, Seconded by Janet Wright, CARRIED.

NOCA website work group –Joy presented the work group’s plan, which will take about a year to complete. The Board supported the plan. The work group recommends moving our host from GoDaddy to a local firm like NISA Internet Solutions and changing our domain name to more accurately reflect the name of the association. The work group will continue its work with regular updates to the Board. We will keep our current domain name until next spring as it is paid for until March 2018. Work on the new site will take place on a staging site.

MOTION that the work group is authorized to put in motion the steps to change our domain name to www.nanaimooldcityassociation.ca Moved by Joy Adams Bauer, Seconded by Katarina Litva.

CARRIED.

The group agreed to research a couple of more internet hosting firms. (NOTE: After the meeting research was done and Joy asked the Board via email for their authorization to hire NISA Internet Solutions who offer the best price and options. Authorization was given.)

Katarina will email any NOCA photos she has to Joy to post on the site.

NOCA Facebook Group – Joy reported on her email conversations with Colleen Parsley. Colleen would like to maintain the group and is fine with changing the name to something like “downtown Nanaimo” or “The Nanaimo Network”. Joy will contact Colleen and ask her to change the name.

Pawson Park – Helena reported (via email) that she spoke with Colleen Parsley who is no longer interested in sitting on the Pawson Park Committee. Colleen has not heard from Leah. Helena has had no luck connecting with Jen or Matt or any City of Nanaimo managers. She has taken photos of the “sick or dying trees” in the park. Janet will ask Jen for any photos she has of the raised beds at Pawson Park and send them to Joy to post on the website.

Ian thanked Katarina for her time on the Board. This is her last meeting before she starts grad school.

NOTE: Ian will not be at the June Board meeting.

**Next meeting – Monday, June 19, 2017 at 7 pm at Harris House Health Clinic.
No meeting in July. Meeting on August 21 - agenda to include planning for AGM on
Monday, October 16 at 7 pm.**