



NOCA Board Meeting, March 20, 2017 - MINUTES

Present

Janet Wright
Ian Knipe
Bruno Bodnar

Joy Adams Bauer
Helena Green

Regrets

Matt Baillie
Barbara Schreiber
Katarina Litva

Steven Johns
Michele Hillier

1. **Call to Order** – the meeting was called to order by Ian Knipe at 7 p.m.
2. **Approval of agenda** – The agenda was approved. Moved by, Janet Wright, Seconded by Helena Green, CARRIED.
3. **Approval of minutes from February 20, 2017 meeting** – the minutes were approved as corrected (Rev. Deborah Marshall is involved with the movie nights, not Rev. Ron Bonum) Moved by, Joy Adams Bauer, Seconded by, Ian Knipe, CARRIED.

4. Directors' reports

Finances – Treasurer's report tabled until the next meeting when Barb can be in attendance.

Variations – 352 Kennedy Street, house being renovated, owner wants to install a heat pump at the side of the house, rather than in the back yard. No concerns from anyone on the Board. Joy will let Matt know of our decision in case he needs to relay it to the city.

Tree letter to the city – Ian will get Matt's signature on the letter and send it off to the city on behalf of the board.

Nanaimo Neighbourhood Network Meeting – Janet attended the latest meeting in place of Ian.

Wentworth Street Roundabout – Ian reported that the tree planted in the middle does not look like an oak tree (the type of tree recommended by the board). Ian will follow up with the city and report back.

5. Discussion Items

Report from the Malaspina Gardens work group – Janet and Ian reported that the public meeting on March 5 was very well attended with about 70 people. A number of folks signed up for NOCA membership. Barb Coady and Janet met on March 20 to compile the list of issues raised at the meeting. The work group met with Mark Holland (an interested member of the neighbourhood with experience in planning and sustainable urban development) on March 29. The biggest issue raised at the meeting was security of the site once the residents move into the new building in June. Rod Davidson and Chris Sholberg from the City of Nanaimo also attended and answered questions. Our website will be used as a key communication tool with updates as they become available.

Pawson Park Agreement – Helena reported that some of the trees in the park are dying and the irrigation system has been turned off. She has spoken with Patrick McIntosh about this issue and he recommended she speak with Margaret Mills at the city. She and Margaret have met and Margaret plans to speak with Alan Briton, Manager of Parks, about the irrigation. Helena is still waiting to hear back from Margaret about that conversation. Helena also reported that the park ambassador program she has spoken about at previous meetings is only meant for larger parks in the city, not small parks like Pawson. Joy agreed to invite Jen Skogland (Pawson Park Committee) to the next board meeting to give an update on what's happening with the Committee.

Helena agreed to follow up with Margaret Mills to see if a rep from the partners in parks program should be invited/involved.

Helena also noted that the public works department responsible for taking care of noxious weeds. This is done on a seasonal basis. In a meeting with Helena and Janet about 6 weeks ago Rod Davidson spoke about a re-write of the property maintenance bylaw. Ian asked Helena to provide recommendations to the Board to assist us in moving forward on this issue.

NOCA website – Ian reported that the website will remain with its current server. Joy will continue to post information. Joy will put out a call for any interested NOCA members to join her in a small working group to talk about refreshing the website.

NOCA Facebook group - Colleen Parsley is the only administrator. Joy agreed to contact Colleen to invite her to the next board meeting to join us in a discussion about the group.

Discussion re Spring/Summer Tour - Ian has spoken with Chris Sholberg who has offered to host a tour. Groups of 15 people would participate in a 60 minute tour of the neighbourhood based on the heritage homes pamphlet produced by the city. Ian agreed to put out a call to members to see who might be interested in getting involved with organizing this event. He will also poll board members not in attendance to see if anyone is willing to take the lead on this event. It was suggested that the tour might end at Pawson Park with a time of fellowship and goodies.

Adjournment – the meeting adjourned at 8:45 p.m. **Next meeting – Monday, April 17, 2017 at Harris House Health Clinic.**