



Minutes NOCA Board Meeting, September 7, 2016

Present

Alexia Penny
Joy Adams Bauer
Ian Knipe
Katarina Litva
Matt Baillie

Regrets

Barbara Schreiber
Michele Hillier

Guest – Chris Sholberg, City of Nanaimo

1. **Call to Order** – the meeting was called to order by Alexia Penny at 7:05 p.m.
2. **Approval of agenda** – The agenda was approved as amended. Moved by, Matt Baillie, Seconded by Ian Knipe, CARRIED.
3. **Minutes from July 25, 2016** – The minutes were approved as circulated. Moved by Katarina Litva, Seconded by Ian Knipe, CARRIED.

4. Director's Reports

- Ian reported on the proposed traffic circle at Kennedy and Wentworth. He has spoken with the Deputy Fire Chief who says the fire department is in support. He has also spoken with Andrew Fraser at the city about the fact NOCA was not made aware of the proposal. NOCA has written a letter to the city noting the importance of being consulted and asking how the traffic circle relates to the bike path mentioned on the city's website.
- Joy reported that she has put a call for new Board members on our NOCA website and will send an email blast asking people to mark their calendars for the AGM on October 17.
- Use Agreement for Pawson Park Community Gardens and the park keys – tabled until next Board meeting.

5. Discussion Items

- **Debrief of conference call re Malaspina Gardens** – the Board agreed it was helpful to have the discussion with Chartwell about potential options for the property and various

incentives available through the city. Ian will telephone the Chartwell representative to ensure we remain in touch.

- **952 Wentworth Street** - the Board agreed that Ian will contact the individual who reached out to NOCA and explain our process is that once the individual has engaged with the city, the city informs NOCA of any development permits or variances and then NOCA gets involved.

- AGM planning -

- Ian and Michele will develop the flyer and Ian will organize the distribution. A number of members said they were interested in helping distribute flyers, when they signed up for membership.
- Ian will create the membership slips and add "helping with Malaspina Gardens/Nanaimo old hospital site.
- Katarina is finalizing the slide show. Keep the photos coming.
- Joy will create the agenda, bring copies of the minutes from the 2015 AGM, and develop the motion re Elizabeth Street
- Alexia will organize refreshments
- It was agreed that everyone who buys a membership will get their name in a draw for an emergency preparedness kit. Ian will buy the kit and the draw will be made at the end of the meeting.
- Matt will post details of the meeting on local social media
- Matt will bring a sound system and a screen
- Joy will check archival material to see if we can use any for a display

6. Adjournment – the meeting adjourned at 8:45 p.m.

7. Next meeting – Monday, September 19, 7 pm at Harris House Health Clinic.