



Minutes NOCA Board Meeting, July 25, 2016

Present

Alexia Penny
Barbara Schreiber
Joy Adams Bauer
Michele Hillier
Ian Knipe
Katarina Litva
Matt Baillie

1. **Call to Order** – the meeting was called to order by Alexia Penny at 7:15 p.m.
2. **Approval of agenda** – The agenda was approved as amended. Moved by, Matt Baillie, Seconded by Ian Knipe, CARRIED.
3. **Minutes from April 26, 2016** – The minutes were approved as circulated. Moved by Katarina Litva, Seconded by Michele Hillier, CARRIED.

4. Director's Reports

- Treasurer's Report - Barbara reported that our current balance is \$1610.28
- Use Agreement for Pawson Park Community Gardens – tabled until next meeting. **Alexia to follow up with her contact before the next meeting.**
- Proposed Roundabout – Ian reported that some neighbourhood residents have spoken with him about the sign at the corner of Kennedy and Wentworth re a proposed traffic calming change to that intersection. NOCA was not aware of the proposal. The Board agreed it would be a good idea to contact the appropriate person at the City of Nanaimo to ask why there appears to be no consultation with residents, or NOCA. **Ian will draft a letter and circulate via email for approval.**
- Joy reported on her progress re adding the odd-numbered (south) side of Elizabeth Street to the area covered by our association.
- Letter to city re painted crosswalks – Michele has composed a letter congratulating the city on the two rainbow crosswalks installed down town. The Board agreed sending the letter was a good idea. **Ian and Alexia to sign, Michele to send to the city.**

- **Discussion Items**

- **Debrief of conference call re Malaspina Gardens** – tabled to next meeting. **Joy will invite Chris Sholberg to attend.**

- **Debrief of Urban Farm Faire** – less people than last year – there was a lot going on that weekend; good idea to start the planning a little earlier; suggestion to buy two more tents; Michele/Well Read Books will donate some children's books that we can give away next year. **Anyone who took photos at the Faire, please send medium resolution copies to Joy who will post on our website.**

- **Potential new Board members** – Alexia has a good candidate she is following up with; **Ian will contact Janet Wright to see if she is interested in serving on the Board; Joy will put a notice on the NOCA website in September, asking people to consider serving on the Board.**

- **Letter to city re concerns of resident on the 400 block of Machleary** – Joy reported that she has spoken with the resident, who has contacted city council, and NOCA, about unsightly properties, and other concerns, on her block. Council has asked staff to follow up. Joy circulated a letter of support from NOCA for approval. The Board approved, Ian and Alexia signed, **Joy will send to city staff and to the resident.**

- **Tree planting debrief** – it was lots of fun, with many volunteers. A great addition to the zero block of Machleary.

- **Annual General Meeting (October 17)** – **Katarina volunteered to put together a slide show highlighting NOCA's work over the past year. Anyone with photos of the tree planting, Urban Farm Faire, community bookcases, etc. please send the photos to Katarina; Alexia will contact the 7-10 Club to book the Community Service Centre.**

5. **Next meeting – Wednesday, September 7 at 7 pm at Ian's home. Monday, September 19 at 7 pm at Harris House Health Clinic if we need a second meeting for AGM planning.**

6. **Adjournment** – the meeting adjourned at 8:25 p.m.