



Minutes NOCA Board Meeting January 19, 2015

Present

Alexia Penny
Barbara Schreiber
Lawrence Rieper
Joy Adams Bauer
Michele Hillier
Matt Baillie

Regrets

Ian Knipe

1. **Call to Order** – the meeting was called to order by Alexia Penny at 7:00 p.m.
2. **Approval of agenda** – The agenda was approved as amended. Moved by Matt Baillie, Seconded by Lawrence Rieper, CARRIED.
3. **Minutes from December 29, 2014** – The minutes were approved with one amendment: add expansion of community bookcases to the 2015 work plan. Moved by Joy Adams Bauer, Seconded by Matt Baillie, CARRIED.

4. Director's Reports

- Treasurer Barbara reported that our current balance is \$1,202.97. The 2015 signing authorities for our bank account are in place.
- Co-President Alexia reported that our letter to BC Hydro (re the removal of the trees at the corner of Milton and Wentworth) has been sent. Board members will keep their eyes open for any other trees that look like they require pruning.
- Director Lawrence reported that he will continue to attend the quarterly Neighbourhood Network meetings as the NOCA representative. He will also attend the upcoming Harris House Good Neighbour meeting.
- Director Lawrence circulated the latest edition of the VIU student newspaper which contains an article about the loss of the two trees on Milton Street. The author lives in the old city and Lawrence will contact her about getting involved with NOCA.
- Secretary Joy reported that she is willing to respond to any emails sent to NOCA via our

website. Any items requiring follow up will be brought to the attention of all Board members. Dean Forsyth is willing to continue as webmaster for the year. **Barbara will send the updated NOCA membership list to Dean to add any new members to our broadcast list.**

5. **2015 Work Plan** – The Board agreed that our Urban Farm Faire will be our main event of the year. It was scheduled for Saturday, May 9 from 12 noon to 3 pm in Pawson Park. Members agreed that an outdoor tent covering would be a good investment. **Matt will investigate the cost of a 10 feet by 10 feet tent and was given authorization to spend up to \$100.**

The following groups will be asked to staff a table at the Faire:

Nanaimo Foodshare (**Alexia** will ask)
Nanaimo Community Gardens (**Alexia** will ask)
Paul Gogo (**Alexia** will check with Doug Creba)
Nanaimo Poultry Collective (**Lawrence** will ask)
RCMP Bicycle Unit (**Lawrence** will ask)
The Bird Man (**Barb** will ask)
Fredericks Honey (**Matt** will ask)
Rose McCulley, the Mason Bee Woman (**Joy** will ask)
Ladybugs (**Michele** will check with Long Lake Nurseries)
Barb will donate bedding plants
Joy will sell half-price memberships at the NOCA table
Michele will make the piñata

Other potential groups to approach include the Nanaimo Recycling Exchange and the Nanaimo and Area Land Trust.

FOOD – burrito pie, gluten-free cookies (Joy), brownies (Matt and Ian), **Barb** will approach the Dairy Queen on Nicol Street to see if they'd like to donate anything.

Ask people to bring a non-perishable item for the Food bank (add to poster).

ADVERTISING – ask Old City Quarter merchants to put up a poster; flyers in mail boxes; ad in the Nanaimo News Bulletin; email blast to the NOCA contact list in early March (“Save the date”); reminder emails closer to the date.

6. Other ideas for the year

- **Emergency Preparedness** - after discussion it was agreed that a presentation (30 minutes max) about emergency preparedness would be suitable for our AGM (set for Monday, October 19). **Matt will approach Karen Lindsay.**
- **Movies in Pawson Park** – tabled for discussion at a subsequent meeting.
- **Expansion of Community Bookcases – Michele will check on the status of our grant application to the Nanaimo Foundation.**

7. Discussion items –Alexia was given authorization to buy \$100 worth of meal tickets from the Salvation Army as a “thank you” to Harris House for allowing us to use their board room for meetings.

8. Adjournment – the meeting adjourned at 8:30 p.m.

9. Next meeting – Monday, February 16, 7 pm at Harris House.