

## Minutes NOCA Board Meeting January 20, 2014

### Present

Alexia Penny  
Michele Hillier  
Andrea Blakeman  
Lawrence Rieper  
Joy Adams Bauer  
Dean Forsyth  
Ian Knipe

### Regrets

Jenn Skogland  
Barbara Schreiber

1. **Approval of agenda** – The agenda was approved as amended. Alexia Penny/Andrea Blakeman.
2. **Approval of minutes from December 2013 meeting** – the minutes were approved. Alexia Penny/Laurence Rieper.

### Director's Reports

Laurence reported that the regularly scheduled meeting of the Nanaimo Neighbourhood Network has been delayed until March.

Andrea reported on her contact with Yong Zhang of the Engineering Department of the City of Nanaimo regarding the intersections at Pine and Campbell and Machleary and Campbell, and the Lane between Pine and Machleary from Comox to Campbell.

- **Machleary/Campbell** - Considered a minor collector street and therefore is acceptable to have 3000 vehicles a day. This intersection has ~2600 vehicles/daily and within the allowable limits therefore no option for a 4-way stop sign at this intersection. Speed is not considered a reason to implement a 4-way stop sign. After doing a 'line of sight' measurement, the city may consider removing the on-street parking on both sides of each street at all 4 points of the intersection to a minimum of 65 meters.
- **Pine/Campbell** - Speeding assessments were done travelling both north and southbound. Southbound = 85% of traffic was traveling at 60km or less with only 15% above the 60km threshold. Northbound = 85% of traffic traveling at 51km/hour or less and only 15% above this. Total number of vehicles traveling on this portion of Pine = 7000/day.

Line of sight measurements will be done going both north and south on Pine to measure stump infringement of vision turning from Campbell onto Pine etc. Southbound speed threshold and corresponding removal of on-street parking will be assessed differently on Pine going north or south due to the differences in speed. At 60km/hour, 85 m is considered a safe

distance for line of sight while the northbound slower speed of 50km/hour = a possible removal of only 65m of road-side parking.

- **Lane between Pine and Machleary from Comox to Campbell** - Lane is 300 m long with approximately 20 homes backing onto the lane. Traffic departments consider appropriate vehicle movement PER HOME, to be ~10 trips per vehicle/day and therefore 100+ cars up and down the alley are completely appropriate and therefore would prohibit any sort of changes. 30 km/hour is the speed limit in this 3m wide lane. Actions that were suggested to the homeowner(s): Speak directly to any offending drivers. If this is not helpful, write down the licence plate number of each offending driver and report them to RCMP officer Warren Smith - head of traffic.

Andrea also spoke with Yong Zhang on the telephone (in mid-December) about the stump on Pine. He was to consult with engineering and call her back. He also asked that we take pictures of the cars on the intersections when we see them, note how often and for what duration these offending cars are blocking visibility.

Mr. Zhang sent the following letter to Andrea:

"I conducted a site review on the afternoon of December 19, 2013 for both intersections of Campbell St and Pine St, Campbell St and Machleary St.

During the time I was there, one car was parked in front of 104 Pine St and one car was parked in front of 105 Machleary St. If vehicles are parked closer to the intersections and parked continually, intersection sight lines will be obstructed and the minimum stopping sight distance to the left and right will not be met and therefore on street parking at the intersections will need to be restricted.

Since we have been unable to observe the issue as you describe it, we are asking for your help in providing further information in the way of photos or if you can provide some specific times in which parking and sight visibility restrictions are occurring on a regular basis. We need to be able to observe the issues on sight in order to best assess the solution.

We will be holding off any action pending further investigation and information.

Sincerely,

Yong Zhang, P.Eng. PTOE  
Engineering Traffic Technologist"

The group discussed taking photos at the offending intersections and the possibility of a zebra crossing and/or extending the yellow lines at Campbell and Machleary. **Ian will share the update with the family who complained to him about drivers in the lane.** The group agreed to continue pursuing the lane issue and the fact the stump reduces visibility, with the city. It

was suggested that we contact Pauline Haarer and Fairview Schools to find out if their students/parents/staff have traffic concerns.

It was also suggested that we add a message on our website asking residents who have had issues and have concerns with speed and parking to contact Yong Zhang, Engineering Traffic, Phone: (250) 755-4460 Ext: 4278 Email: [yong.zhang@nanaimo.ca](mailto:yong.zhang@nanaimo.ca) directly.

Andrea will contact Rod Davidson and let him know she will be back in touch with him in two weeks regarding a solution.

## Discussion Items

1. AGM Debrief – the group discussed the well-attended AGM. Agreed to advertise the 2014 AGM in the Nanaimo News Bulletin and “What’s On Nanaimo”. Mail drops also work well.
2. Urban Farm Faire – the date was changed to Saturday May 17 from 12 noon to 3 pm. We will advertise in the Nanaimo News Bulletin and “What’s On Nanaimo”.
  - a. Table demonstrating emergency/earthquake kits – buy a kit from Costco and raffle it off. Andrea will check with the city about emergency kits. Natalie might staff the table?
  - b. Bee display – Andrea will follow up with Frederick’s Honey
  - c. Promote our raised beds (Jenn)
  - d. Mason bees – Ian to follow up
  - e. Food – burrito pie? (Doug and Alexia. Alexia will check Doug’s availability). Joy will make gluten-free brownies
  - f. Piñata – Michele
  - g. Membership table – Joy can staff
  - h. Plants from Turley’s
  - i. Seedlings
  - j. Ladybugs – raffle off
  - k. Music – Paul Gogo?
  - l. Pamphlet drop in the middle of April

Michele will check with John Horn about possible grants. Michele will design the poster for the Faire.

3. Lending libraries – Michele is willing to write a proposal to the city. She will do some more thinking about this. It might be a nice idea to promote our lending library to other community associations via the NNN meetings.
4. Litter collection – discussion

Ian will send a link on a TED talk about urban planning to Andrea for our next meeting.

**3. Next meeting – Monday, February 17 at 7 pm at Harris House.**